

Erisa Mission And Research Centre

(A Unit of Sk Erfanul Haque Charitable Foundation)

Raipur, Chakla, Deganga North 24 Parganas, WB

Helpline : 9477289677/ 9477977349

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ADMISSION FORM

Admission Form for Session 20____ - 20 ____

Admission No. _____

Date ____/____/20 ____

Admission sought for Class _____

(USE CAPITAL LETTERS ONLY)

1. Name (Master/Miss) _____

2. Father's Name _____

3. Mother's Name _____

4. Date of Birth _____

5. Aadhar Card No. _____

6. Category SC/OBC/ ST _____

7. Religion _____

8. Sex(Male/Female) _____

9. Permanent Address: _____

10. Correspondence Address: _____

11. Phone/Mobile No. _____

12. Mother Tongue _____ Nationality _____

13. Bus facilities required (Yes/ No) If Yes, from _____ to _____

Fix
Photograph
of
Student

14. Class and school in he /she has been studying in the last school:

Name of Institute _____

Class _____

Medium _____

Transfer Certificate/ Institute leaving Certificate _____

15. Any Physical ailment _____

16. Family Information (**WRITE IN CAPITAL LETTERS**)

Mother's Name _____

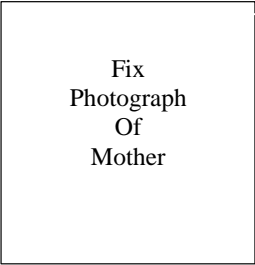
Academic Qualification _____

Occupation & Designation _____

Address of the Origination where employed

Office Tel. No. _____ Mobile No. _____

E-mail _____



Father's Name

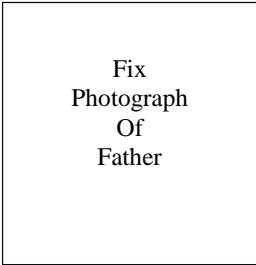
Academic Qualification _____

Occupation & Designation _____

Address of the Origination where employed

Office Tel. No. _____ Mobile No. _____

E-mail _____



I certify that I am the parent/bonafide guardian of the child and information given in this form is true to the best of my knowledge. I have carefully read the prospectus and agree to abide by the rules, regulations and procedures laid down there in and accept that they may change from time to time at the directions of the institute management and extend my full co-operation to keep **things** moving in a healthy manner.

Signature of Mother _____

Date-

Signature of Father _____

Date-

FOR OFFICE USE ONLY

TO BE ATTACH FOLLOWING DOCUMENTS :

- | | | | |
|---|--------------------------|--|--------------------------|
| 1. Attested Xerox copy of Date of Birth Certificate | <input type="checkbox"/> | 5. Institute leaving Cert./ Transfer Cert. | <input type="checkbox"/> |
| 2. Photographs of student | <input type="checkbox"/> | 6. Passing Certificate/ Mark Sheet | <input type="checkbox"/> |
| 3. Parent's Photographs | <input type="checkbox"/> | 7.Character Certificate | <input type="checkbox"/> |
| 4. Attested Xerox copy of Aadhar Card | <input type="checkbox"/> | 8. Attested Xerox copy of SC/OBC/ ST | <input type="checkbox"/> |

Admission No. _____ Reg. No. _____ Admitted to class _____

Date _____ Office Supdtt. _____ Section _____

Checked and Recommended

Principal

Admission Procedures, Terms and Condition

1. Registration Procedures and Rules

- 1.1 Registration Forms are to be filled in and submitted to the Institute Office before the end of the Registration period.
- 1.2 Incomplete or illegible Registration Forms, without photographs will not be processed/accepted.
- 1.3 Date for interaction will be given at the time of registration. The Institute authorities reserve the right to change the date and time of interaction/ Aptitude Test.
- 1.4 Mere issuing of form and registration does not guarantee admission, which is subject to the availability of seats and other procedures.
- 1.5 Photocopy of Birth Certificate issued by Municipal Corporation or concerned civic authority must be attached with the Registration Form for Classes 1 & above.

2. Admission Procedure

2.1 Aptitude assessment and interaction

- a. There will be an aptitude assessment for students seeking admission from Class-V and upwards, only those candidates who clear the assessment will be called for an interaction.
- b. Result will be displayed on the notice board on the dates specified at the time of interaction.

2.2 Admission formalities:

- a. Candidates, whose names are included in the list must pay the fee by the dates indicated on the list, otherwise admission will automatically stand cancelled,
- b. Parents are requested to carefully fill and submit the Admission form.
- c. The date of birth of the Child's required to be supported by the Birth Certificate in original issued by the Municipal Corporation or Local Body as applicable

3. Refund of Fees

- 3.1 Fees once paid is NOT REFUNDABLE for any reason whatsoever.

4. **Disclaimer:** All the above terms & conditions are subject to amendment from time to time as per the decision of the Institute Management. The decision of the Institute management shall be final on all matters pertaining to the admission process and matters of the institute.

5. Important Information:

- a. No certificates are to be submitted along with any form unless specified.
- b. This form is only for Registration for Admission.
- c. Kindly attach the Report Card of last exam passed for Admission to Class-V and above.

11. **Note:** A. Only the Registration Form should be submitted at the time of Registration. Admission Form and other forms are required only after the child is granted admission.
Kindly keep a photo copy of all the forms for your record.